



Logan County Department of Public Health

LOGAN COUNTY BOARD OF HEALTH
August 10, 2009

PRESENT: Board of Health: Dr. Richard Bivin, Roger Bock (7:38 p.m.), Robert Cox, Dr. Paul Kasa, Maxine Lolling, Mike Rohrer, Dr. Wm. Todd Walker

Logan County Health Department: Mark Hilliard, Administrator; Sally Gosda, Director of Finance

Guests: Dustin Schaub-LCDPH, Jan Youngquist-Lincoln Daily News, Ruth Freeman-LCDPH

1. The meeting was called to order at 7:02 p.m. by Member Rohrer.
2. The guests introduced themselves. Mr. Hilliard introduced Mrs. Lolling a retired registered nurse, who will be filling Deidre Berger's vacancy on the Board.
3. Approval of Meeting Agenda – A Motion was made by Member Walker to approve the Agenda and seconded by Member Kasa. Motion carried.
4. Approval of Consent Agenda – Mr. Cox noted that he was not present at the June 8, 2009 meeting as stated in the minutes. The June 8, 2009 meeting minutes will be corrected to reflect this change. A motion was made by Member Walker to accept the Consent Agenda with the change to the minutes; seconded by Member Cox. Motion carried.
5. Reports
 - a. Administrative, Oral Health, and Health Education -Mr. Hilliard briefly reviewed the content of his report included in the packet. He reported that the billboards noted under Oral Health are up in the community.
 - b. Finance – Ms. Gosda reviewed the financial reports for June and July. As of July 31, the State was in arrears in the amount of \$249,959 for State FY2009 grants. She also reported that the Health Department's Illinois Funds account was closed and the funds transferred to the State Bank checking account. This was done due to cash flow concerns and the continued decline in interest earned on the account. The FY08 Audit was received and approved by the County Board with the exception of the Single Audit. The Health Department has an extension with the State for filing the financials until August 31, 2009.

- c. Nursing and Home Health – Mr. Hilliard pointed out that this report includes some of the program cuts/revisions made in the last month and a half in response to staff layoffs.
- d. Emergency Response – Mr. Hilliard reported that the year-end grant report was submitted to IDPH-all deliverables were met.
He also reported on the Hepatitis A outbreak in Rock Island and the Health Department's response to the call for additional assistance.
Regarding H1N1 flu, updates are being sent out on a regular basis. H1N1 vaccines should be here by mid-October. As of this time, pregnant women, infants <6 months old, and household contacts will take priority for receiving the vaccine.
- e. Environmental Health – Mr. Hilliard referred the Board to the Environmental Health report included in their packets. He read a letter of resignation submitted by Matt Ringenberg on July 23, 2009. Matt accepted a position as an Emergency Response Coordinator with Illinois Department of Public Health representing the Peoria East Region which includes Logan County. His last day will be August 30. Matt has committed to finalize the CDC Leadership project for the Health Department. Postings have been done to start the search for Matt's replacement but no advertising yet.

6. Old Business

- a. Personnel Update – In addition to Matt's resignation, Mr. Hilliard gave some background on the impact the State's budget developments were having on the Health Department.
 - A part-time person's hours who were re-assigned for the summer was eliminated.
 - A probationary person's position was eliminated.
 - Layoff notices were issued to a Public Health nurse, IBCCP clerk, and a Health Educator. The Public Health nurse bumped a WIC nurse and her last day was today. Two of the three individuals who were laid off have opted to continue their education in nursing school. The nurse laid off has a very positive lead on a new position.
- b. FY08 Annual Report – Mr. Hilliard reported that the report was completed and included in their mailed packets. The Annual Report was also distributed to the County Board members.
- c. Building Committee Report – Mr. Hilliard reported that intermittent problems with the sprinkler system continue which trigger the fire alarm system. On F.J. Murphy's last service call, they said there are still issues with the system and don't know how much "band-aiding" can be done. One pump replacement bid received was >\$75,000. Discussion followed about how much longer the sprinkler replacement project can be delayed and possible fund sources available to finance the project.
- d. Strategic Plan – Mr. Hilliard reported that the Strategic Plan has not had a lot of attention and plans to incorporate it in the IPLAN process.

7. New Business

- a. FY10 Budget – The FY10 budget draft submitted to the County Board was distributed in the packet and reviewed. The full tax levy was requested. Other revenues are budgeted based on what little information we had at the time regarding grant funding. Projected expenses for the current fiscal year are about 20% below budget—this was used as the starting point on the expense side for the FY10 budget.
The handout "Health Department Budget Status" was also discussed. Mr. Hilliard pointed out that in addition to grant cuts, payments from the State will be slowed further based on the State's plan.
- b. Dental Clinic – Mr. Hilliard reported that the Illinois Department of Health and Family Services has grants available in the amount of \$100,000, payable over 2 years, to establish dental clinics. A proposal is in the works to attain these funds. LCDPH will

- start out with two rooms and add a third room the second year. We currently have a lead on a new dentist, willing to work on the HOPE mobile three Fridays/month. A lead on another dentist has also been brought to our attention.
- c. Press - Included in packets. Mr. Hilliard expressed his appreciation to Jan Youngquist and the Lincoln Daily News for their willingness to publish the press releases submitted by the Health Department. He stated that Jan also serves as the County Public Information Officer.
 - d. Other – Mr. Hilliard suggested re-evaluating the Board of Health Meeting months/times. Possibly switching back to meeting on the odd months instead of the even ones and moving the meeting time up too.
8. Announcements – None
9. Adjournment – A motion was made to adjourn the meeting by Member Kasa; seconded by Member Bivin. Motion carried and the meeting adjourned at 7:52 p.m. The next meeting is Monday, October 5, 2009.

Mike Rohrer, RPh, President

Sally Gosda, Recording Secretary