

LOGAN COUNTY BOARD OF HEALTH

April 27, 2009

(postponed from April 13, 2009)

PRESENT: Board of Health: Dr. Richard Bivin (arrived at 7:08 p.m.), Roger Bock, Robert Cox, Dr. Paul Kasa, Mike Rohrer, Dr. Wm. Todd Walker

Logan County Health Department: Mark Hilliard, Administrator; Margie Harris, Assistant Administrator/Director of Nursing; Shana Bean, Emergency Response Coordinator; Sally Gosda, Director of Finance

Guests: Dustin Schaub, AFSCME Rep; Jenna Rainis, AFSCME Rep

1. The meeting was called to order at 7:05 p.m. by Member Rohrer.
2. The guests introduced themselves.
3. Approval of Meeting Agenda – Changes to the Agenda included Ms. Harris presenting the Nursing and Home Health report and Ms. Bean presenting the Emergency Response report. A Motion was made by Member Bock to approve the amended Agenda and seconded by Member Walker. Motion carried.
4. Approval of Consent Agenda – A motion was made by Member Kasa to accept the Consent Agenda; seconded by Member Bock. Motion carried.
5. Reports
 - a. Administrative, Oral Health, and Health Education -Mr. Hilliard briefly reviewed some of the activities included in the December/January and February/March Administrative reports since the February meeting was not held.
 - b. Finance – Ms. Gosda reported on:
 - the CD's that matured in January and reinvested at 2.50% for one year.
 - Grant reimbursements from the State are \$145,421 in arrears as of March 31.
 - The status of the various County audits and other fiscal reviews that had occurred since the December meeting.
 - The FY08 Home Health Cost Report was completed and submitted. The net due from/to Medicare is \$0.
 - c. Nursing and Home Health – Highlights from Ms. Harris's report include:
 - The IBCCP audit was completed with no recommendations for corrective action. The FY10 grant budget for IBCCP has been submitted. Funding is down slightly

from

- FY09.
 - A grant application for the Ticket for the Cure grant has been submitted; should hear results in June.
 - Flu cases are still being reported.
 - The expansion of services available to be provided under the new Home Health licenses.
 - The caseload for WIC continues to exceed the 727 clients assigned by the State.
 - Two staff attended a diabetes workshop for the FY10 grant year. The scope of the grant has changed to eliminate direct patient contact and funding will be reduced 25-30%.
- d. Emergency Response – Ms. Bean reported that:
- the midyear ER report was submitted and the Health Department is on track to meet all deliverables for the grant year. The Health Department received a score of 80% compared with 76% last year.
 - The MRC conference was held the past weekend with 50+ individuals participating this year.
 - A swine flu update was given to the Board including a fact sheet. The LCDPH web page has been revised to include links and additional information about swine flu. In addition, information has been faxed to all of the physician offices in the County. At the time of the meeting, the WHO had raised the alert level had been raised to a Level 4.
- e. Environmental Health – Mr. Hilliard referred the Board to the Environmental Health report included in their packets.

6. Old Business

- a. Strategic Plan Update - Mr. Hilliard reported that the process had been revised and slowed up. The Administrative staff and all other staff were surveyed separately and now there's a survey on the website for the general public.
- b. Building Committee Report – Mr. Hilliard reported the jockey pump on the sprinkler system has been replaced. This required that the electrical system to the pump be brought up to code as well. Replacement of the main pump would cost approximately \$75,000.
- In addition, one of the heat exchangers had to be replaced. There are four more heat exchangers on the roof that are the same age.
- The roof was damaged from straight line winds during one of the recent storms. We will have to pay the \$5,000 deductible with the insurance picking up the balance.
- Mr. Hilliard will suggest to the County Board that a fund be established for all entities to contribute to the deductibles on claims.

- c. Sewage Ordinance – A copy of the revisions to the proposed ordinance were distributed. Mr. Hilliard gave the history of the evolution of the ordinance to the Board. The revisions from the ordinance approved by the Board of Health in October are in red. They are based on recommendations from the Illinois Department of Public Health and Insurance & Legislative Committee of the Logan County Board. The Insurance & Legislative declined to vote on the ordinance until the revisions are approved by the Board of Health. Member Walker made a motion to approve the Sewage Ordinance as revised; seconded by Member Bivin. The Motion carried.
- d. Home Service & Home Nursing Agency – Ms. Harris said this was included in the Nursing Report. She is looking for a nod of approval to proceed with exploring expanding services provided under the new license.

7. New Business

- a. Approval to keep Closed Meeting Minutes closed from 12/1986 to the present
A motion was made by Member Bock to keep the minutes of closed sessions closed; seconded by Member Cox. Motion carried.
- b. Fiscal Policies – Some of the Fiscal Policies were revised to bring the Health Department in compliance with findings by the Department of Human Services during their fiscal review and to reflect current information. Mr. Hilliard distributed copies of the revisions and briefed the Board on their content. Member Kasa made a motion to accept the Fiscal Policies as revised; seconded by Member Cox. The motion carried.
- c. Smoke-Free IL Act Enforcement - Mr. Hilliard gave a brief history of the Smoke-Free Illinois Act and reported on new information received during a recent workshop. Amendments to the Act delineated the enforcement process. Mr. Hilliard asked the Board to endorse his plan that LCDPH would not be the primary enforcement agency in Logan County and instead call together local officials to develop a plan to address the Smoke-Free Illinois Act in Logan County. Mr. Bock made a motion to accept Mr. Hilliard's recommendation that LCDPH would not be the primary enforcement agency in Logan County of the Smoke-Free Illinois Act and to coordinate a meeting with local officials to develop an enforcement plan. The Motion was seconded by Member Walker. Motion carried.
- d. Special Fiscal Report & FY10 Budget – Ms. Gosda distributed a packet of additional financial reports including an Expense History from FY03-08, State of IL grant reimbursements as of March 31, 2009, Financial Report Projected for FY09, Cash & Fund Balance Historical Data FY04-FY09 (projected). Ms. Gosda also distributed a Memo to the County Finance Committee with supporting documentation addressing the FICA situation. The data contained in the handouts were discussed and explained by Mr. Hilliard and Ms. Gosda.
- e. Collective Negotiating Matters – A Motion was made by Member Walker to go in to Closed Session under Section 120/2(c) (2) of the Open Meetings Act; seconded by Member Bivin. A roll call vote was taken with all members present voting yes.

Member Bock made a motion to reopen the meeting; seconded by Member Bivin. A roll call vote was taken with all members present voting yes. The meeting was reopened at 10:26 p.m.

A Motion was made by Member Walker to approve the new union contract with the correction of the termination date of the contract from November 30, 2010 to November 30, 2011. The motion was seconded by Member Bock. The motion passed with Member Cox abstaining from the vote.

- f. TB Board Appointment Announcement – Kathy Steinberg, RN, currently serves on the TB San Board as the Secretary/Treasurer. She has expressed a desire to retire from the Board when her term expires at the end of June. Ms. Harris has approached Diane Stephenson about joining the TB San Board. If she agrees, Mr. Hilliard will advance a recommendation to the Logan County Board for Ms. Stephenson's appointment to the TB San Board effective 7/1/2009.
 - g. Press – included in packet
 - h. Other –
 - Mr. Hilliard reported that he had completed an online survey with recommendations of how some stimulus funds could be used. He received a letter stating no funds were available.
 - A letter was received from Deidre Berger, resigning her seat on the Board of Health. A replacement will need to be appointed to finish out her term. An RN would compliment the membership of the Board. Mr. Hilliard asked the Board to pass on any prospective members' names on to him or Ms. Harris.
8. Announcements – Mr. Hilliard stressed the importance of the June and August meetings as we begin work on the FY10 budget. Alternative meeting dates/times were discussed with no change made. Copies of the NALBOH NEWSBRIEF were distributed to all members present.
9. Adjournment – A motion was made to adjourn the meeting by Member Kasa, seconded by Member Walker. Motion carried and the meeting adjourned at 10:37 p.m. The next meeting is Monday, June 8, 2009.

Mike Rohrer, RPh, President

Sally Gosda, Recording Secretary